Privacy statement NS+R NL B.V.

Article 1 - NS+ R Global
Here you will find the privacy statement of NS+R NL B.V. and NS+R B.V., hereinafter referred to as NS+R. This describes how your personal data collected by NS+R will be handled. It explains where your data is stored and for what purposes your data is stored. You will also find your rights with regard to your data and how you can exercise these rights.

If you are uncomfortable with the use of your data by NS+R, please feel free to contact us!

NS+R London office +31 (0)207 902 1310

NS+R Rotterdam office
Schiehavenkade 214-222, 3024 EZ ROTTERDAM privacy@nosuch.nl
+31 (0)10 2441044

The privacy statement will occasionally be modified due to, for example, changes in legislation. It is therefore advisable to consult the statement periodically.

Article 2. PURPOSE DATA
Personal data is collected by NS+R for a number of purposes. These are explained below.

1. Sending newsletters.
NS+R sends newsletters via e-mail. On one hand, these newsletters are commercial and on the other they are aimed at knowledge sharing. Your name and e-mail address will be collected through the appropriate form on NS+R's website. In addition, you may be asked verbally or textually to sign up for the newsletter.

2. Sending of marketing materials
NS+R sends marketing materials upon request. Your data are collected when you indicate via the NS+R website that you wish to receive marketing material. This includes your name, e-mail address, company name, function within your company and the address details for sending.

3. Contacting us
Your data will be collected if you contact NS+R via the website or if you fill out a form through LinkedIn. However, this form only asks for the information necessary to provide a proposal or service, such as your name, e-mail address, company name, phone number and description of your question or request.

4. Analytics
The NS+R website collects your data to improve the website. This is done with Google Analytics. This data is anonymous and not linked to your personal data. This includes information such as the duration of your visit or the pages you visit.

5. Applications
Through the website there is a possibility to apply directly. We ask for your name, e-mail address, phone number and CV. You share additional information voluntarily. Your data will only be used within the selection process of the relevant vacancy.
All data will only be processed with your explicit consent, or in execution of the agreements entered into, or pursuant to legal obligation.

ARTICLE 3 - RECIPIENTS.

The data received and processed by NS+R are managed through:

1. Campaign Monitor.
The newsletters are sent using Campaign Monitor. When you sign up for the newsletter, your email address and name are automatically stored in the appropriate list within Campaign Monitor.

2. Microsoft Office365
The e-mail of NS+R is hosted by Office365. The moment you contact us through the forms or e-mail, the corresponding e-mails are stored on the servers of Office365.

3. Hostnet Networks
The website and backups of the NS+R website are hosted by Hostnet Networks. Data you leave on NS'R's website is stored on Hostnet's servers.

4. SCORO
The project and financial administration is carried out by NS+R in SCORO. The minimum information required to manage a project and process purchase and sales invoicing is stored in it.

5. Loket and XpertSuite
The personnel administration is carried out in Loket. This contains all the personal data of our employees. The Occupational Health and Safety Service works with XpertSuite for absence management.

6. Recruitee
Applications arrive in Recruitee, in which the data entered is stored in profiles.

7. Network drive
Information that cannot be stored in a system but must be retained is stored as a file on a central network drive on Microsoft Windows Server.

ARTICLE 4 - COOKIES
The NS+R website uses functional, analytical and tracking cookies.
A cookie is a small text file that is stored in the browser of the data subject's device during the first visit to the website. Only functional and analytical cookies that do not affect the privacy of the data subject will be placed.

The data subject can opt out of cookies by setting his Internet browser in such a way that it no longer stores cookies. In addition, the data subject can also delete all information previously stored via the settings of his browser.

Functional cookies are necessary for the correct functioning of a website. If the data subject removes functional cookies, this may affect the correct functioning of the website and NS+R may not be able to provide its service or provide it properly.

ARTICLE 5 - STORAGE PERIOD
Your data will be kept by NS+R for a longer period of time, but never longer than necessary for the performance of activities, unless we are required to keep your data for a longer period of time by a legal regulation.

1. Sending newsletters

Your email address and name are stored in Campaign Monitor. Your data is stored indefinitely. You can unsubscribe whenever you want via the link at the bottom of the newsletters or by sending an email to privacy@nosuch.nl. Your request will be handled within 2 business days.

2. Sending of marketing material
Your e-mail address, name, company name, job title and address details are stored in Campaign Monitor. Your data is stored indefinitely. You can unsubscribe whenever you want by sending an e-mail to privacy@nosuch.nl. Your request will be handled within 2 business days.

3. Contacting us
When you contact NS+R by e-mail, the data you send, such as your name, company name and e-mail address will be stored on the mail server. The storage of these mails is indefinite. Should you wish to have your e-mails removed from this mail server, you can submit this request via privacy@nosuch.nl. Your request will be followed up within 2 business days.

4. Analytics
The data collected by Google Analytics on the website is anonymous, i.e. not linked to your name, company or e-mail address. This data is stored indefinitely within Google Analytics.

5. Recruitee
When applying for a job, you consent to a retention period of 6 months. After these 6 months your profile will be deleted, unless otherwise agreed.

ARTICLE 6 - SECURITY
No physical copies will be made of your personal data. Your data is managed only in the aforementioned systems and software. Exceptions to this, such as copies required to comply with legislation, are kept in a locked room and can only be accessed by authorized employees.

Personal data managed by NS+R or by previously mentioned third parties can only be accessed through the above software and is password protected.

The devices that access your data are each themselves also locked with a password and/or fingerprint. The number of devices that can access your data is limited to only those required.

In addition, your visit to our website is protected by an SSL certificate. This means that your connection to the NS+R website is private. You can recognize this security by the green lock in front of the url.

ARTICLE 7 - YOUR RIGHTS
1. Right of access
You have the right at all times to request access to your data recorded and kept by NS+R. You can do this by sending an e-mail or contacting NS+R by telephone. You will then receive an overview of your data.

2. Right of rectification
Is your data not correct? Or has your data changed? You have the right to have this rectified by NS+R. You can change your data concerning the newsletter via the url provided at the bottom of each mail.

3. Right to transfer

Should you need the data stored by NS+R in case you switch to another party or service, you have the right to transfer. In this case NS+R must transfer all your data to the other party.

4. Right to erasure of data
Do you no longer want your data to be stored by NS+R? Then you have the right to have your data erased.

5. Right to file a complaint
You have the right to lodge a complaint with the Personal Data Authority if you feel that NS+R is not handling your data properly.

6. Right to stop data use (objection)
Do you not want NS+R to use your data? Then you have the right to stop the use of your data.

You can make use of these rights via privacy@nosuch.nl and send a copy of your ID-card with the passport photo, ID-number and BSN made illegible. We strive to respond within 5 working days.

ARTICLE 8 - OBLIGATIONS
NS+R processes personal data on the basis of a legitimate interest. Think of offering services or products of NS+R via e-mail. Your data will never be sold to third parties. Similarly, other processing necessary to carry out our business activities.

The data that are mandatory to provide are the minimum data required to offer services or products. For example, your e-mail address is required to send the newsletter. If these mandatory data are not provided, NS+R cannot offer the service in question.

Should it be necessary to share the information you have shared with NS+R with parties other than those listed above (for example, to provide a service), your consent to do so will first be sought.

NS+R reserves the right to disclose the data when required to do so by law or when NS+R deems it appropriate to comply with a legal request/process or to protect the rights, property, or safety of NS+R. In doing so, we always try to respect your right to privacy as much as possible.

Still have questions? Please feel free to contact us using the contact information below.

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